

## Applying for a certificate of good standing or certificate of attestation for someone at your organisation

July 2020

# Step by step guide

- <u>Certificate of good standing [#tab\_991c1]</u>
- <u>Certificate of attestation [#tab\_991c2]</u>

Someone in your organisation may need a certificate of good standing as part of an application to qualify in another jurisdiction. This is evidence that they are eligible to practice as a solicitor of the Senior Courts of England and Wales.

## Find out more

A certificate of good standing states:

- your name
- your SRA number
- your admission date
- whether you hold a current practising certificate (We may disclose any conditions on it.)
- whether you have findings and orders against you (We may include them.)
- your address (The address must be on record with us. We will include the primary address from your mySRA profile unless you tell us otherwise.)
- that you have not been struck off or suspended from practice
- that there are no pending or disciplinary proceedings against you.

## Who can apply

- Solicitors admitted to the roll of solicitors in England and Wales can apply for a certificate of good standing.
- We accept third-party requests for this certificate. Solicitors must be on the roll and have an up-to-date work address in their mySRA profile.

#### How to pay

The cost is £120 per application. VAT is not applicable if requests are made outside the European Economic Area (£100 excluding VAT)

Or you can pay by bank transfer by selecting the Bill Me option.



## Making your application

You can email the certificate to someone else as part of your application.

To apply, login to mySRA, go to New Applications. Select the Organisation tab.

Apply for certificates of attestation or good standing for people at your organisation

Log in to mySRA to apply, go to start a new application

[https://rules.sra.org.uk/link/93f017776e78490eac32edeb8f5a63e0.aspx]

If someone in your organisation is applying for registration as a European lawyer in another jurisdiction, they may need a certificate of attestation.

## Find out more

A certificate of attestation states:

- your name
- your SRA number
- your admission date
- that you hold a current practising certificate (We may disclose any conditions on it.)
- whether you have findings and orders against you (We may include them.)
- your address (The address must be on record with us. We will include the primary address from your mySRA profile unless you tell us otherwise.)
- that you have not been struck off or suspended from practice
- that there are no pending disciplinary proceedings against you.

## Who can apply

- To make a third party request for this certificate, solicitors must be on the roll and have an up-to-date work address in their mySRA profile.
- You must be on the roll of solicitors in England and Wales to apply. If you are not on the roll, find out how to restore your name to the roll.
- If you are requesting the certificate on someone else's behalf, you should ask them to confirm that they are on the roll, have a current practising certificate and have a work address in their mySRA profile.

## How to pay

The cost is £120 per application. VAT is not applicable if requests are made outside the European Economic Area (£100 excluding VAT.)



You can pay by credit or debit card.

Or you can pay by bank transfer by selecting the Bill Me option.

## Making your application

You can email the certificate to someone else as part of your application.

Log in to mySRA, start a new application then select the 'Organisation' tab.

Apply for certificates of attestation or good standing for people at your organisation

Log in to mySRA to apply, go to start a new application

[https://rules.sra.org.uk/link/93f017776e78490eac32edeb8f5a63e0.aspx]